



**TOWN OF SUNAPEE
WATER & SEWER COMMISSION**
P.O. Box 347, Sunapee, New Hampshire 03782-0347
(603) 763-2115

**Board of Commissioners Meeting
December 28, 2023
Sunapee Town Office Meeting Room**

PRESENT: Theodore Gallup – Chairman, Jimmy Williams, Richard Curtis, Wayne Stoddard, Jeffrey Reed, Charles Hirshberg, Douglas Gamsby.

Also present: Holly Leonard and David Bailey.

The Chairman called the meeting to order at 5:30 p.m.

1. Forms for Approval:

November 30, 2023 Meeting Minutes: Charles H. made a motion to accept the November 30, 2023 minutes, seconded by Jimmy W. voted 1 abstained, 6 in favor, the motion passes in the majority, so declared by the Chairman.

November Sewer Purchase Journal: Jimmy W. made a motion to accept the November sewer purchase journal, seconded by Charles H., after some discussion regarding employee reimbursements, the new polymer pump from Aqua Solutions, Stearns Septic and the issues that had been experienced in the harbor, as well as Clean Waters and the cost of polymer, voted unanimously in favor, so declared by the Chairman.

November Water Purchase Journal: Charles H. made a motion to accept the water purchase journal for the period of November 1st through November 30th, seconded by Jimmy W., voted unanimously in the affirmative, so declared by the Chairman.

November 2023 Income Statements for Water & Sewer: Jimmy W. made a motion to vote on approving the Sunapee Sewer Department and Water Department Income Statements for November 2023, seconded by Wayne S., voted unanimously in favor, so declared by the Chairman.

78 Oak Ridge Abatement Request: Charles H. made a motion to grant the abatement for Greer Trust, Map 103 Lot 007, seconded by Jimmy W., voted unanimously in the affirmative, so declared by the Chairman.

44 Otter Hill Billing Error Adjustment Request: Holly L. presented that the property in question had been billed too much for water because of a meter reading error. Charles H. made a motion to approve the billing error adjustment for Fowler, Map 107 Lot 053, seconded by Douglas G., voted unanimously in favor, so declared by the Chairman.

2. Wastewater Treatment Highlights: Dave B. reported that there have been some challenges due to the high flows from all the rain and that the effluent leaving the Treatment Plant had not been the clearest quality but that there had been no violations due to it. He stated that the meters had been calibrated and that a new pump for polymer had been purchased and as noted in the discussion regarding the Sewer Purchase Journal the cost had come in at well over \$5,000 despite the 1st quote received from Aqua Solutions for under \$4,000. He explained that the person in charge of issuing quotes had been away and when he had returned they had informed him that the price was going to be \$5,336 and required Commission authorization to purchase. Jimmy W. made a motion to allow Dave B. to purchase the new polymer pump for up to \$6,000, seconded by Douglas G., voted unanimously in favor, so declared by the Chairman. Dave B. reported that there had been work done on a manhole at the intersection of Cooper Street and Route 11 where it looked as if a plow had hit it. He stated that there had been a large

rock at the Treatment Plant where they were trying to clean up and level some of the property that needed to be broken up and that Mark Usko had broken it up so that the ground is now level out there. He stated that Aaron C. had broken one of the teeth on the backhoe trying to deal with the rock and that the new tooth is a different style so all of the teeth had to be replaced. Dave B. reported that new cutting edges were put on the plow and the backhoe.

3. Water Treatment Highlights: Dave B. reported that there had been a water main break on Clearwater Drive the Friday before Christmas, and he explained that there were problems with keeping water out of the ditch for the repair and with the vactor having freezing issues. There was some discussion regarding the equipment that had been purchased with grant funds which should be in the replacement plan and ways to keep the vactor from freezing. Dave B. stated that about 50,000 gallons of water had been lost during that leak. Dave B. reported that two of the crew had passed tests and received water certification licenses. He stated that he had looked at the plans that Fuss & O'Neill had brought to the last meeting and that he had noticed two manholes that they had missed and that he had pointed out to Dan Monet that in the plan these are in the way of where the water line is proposed to run.

4. Old & New Business:

Douglas G. questioned what was going on with the sewer pump problem that the Browns Hill Association is having with their boat house pump station. Dave B. stated that he has not heard anything more about it. Theodore G. reported that someone from Brown's Hill is supposed to be contacting the State to ask about the possibility of having a holding tank there.

Fuss & O'Neill Invoice 0256609: Jimmy W. made a motion to approve payment of the \$2,605 invoice from Fuss & O'Neill, seconded by Douglas G. voted unanimously in the affirmative, so declared by the Chairman.

Solar Correspondence: There was much discussion regarding the need to have a warrant article drafted to have the Selectmen lease up to 5 acres to the Commission at the Wastewater Treatment Plant for a solar installation. Theodore G. would propose sending a warrant article to legal counsel to see if this will suffice for what might be needed to enter into an agreement with a solar installation company. There was much discussion regarding a warrant article and what the time constraints for Town Meeting are and what is being asked for in the warrant article. Richard C. questioned if there would have to be a hearing of any sort with abutters in attendance, the consensus was that it may need some type of planning or zoning hearing or a site plan review. Jeffrey R. drafted a warrant article that read: "To see if the town will vote to authorize the Selectboard to lease the Water & Sewer Commission approximately 5 acres of land at the sewer treatment plant located at 50 Treatment Plant Road (Parcel # Sun 0025-0086-0000) for the purpose of allowing the Water & Sewer Commission to explore and pursue the development of a photovoltaic solar system on the Town owned land?" to be submitted to legal counsel to see if they approve. Jimmy W. made a motion to move the proposed warrant article forward, seconded by Charles H., voted unanimously in the affirmative, so declared by the Chairman.

The next monthly meeting is scheduled for January 25, 2024.

6:45 p.m. Douglas G. made a motion to adjourn, seconded by Jimmy W., voted unanimously in the affirmative, so declared by the Chairman.