

Joint Loss Committee Minutes
April 10, 2017

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Scott Blewitt (2017) recreation@town.sunapee.nh.us
Craig Heino (2018) craigh@town.sunapee.nh.us
Roger Landry (2018) roger@town.sunapee.nh.us
Joyce Martin (2018) Jmartin@abbottlibrary.org
Theresa Mastin (2017) theresa.mastin@sunapeepd.com

Present: Josh, Scott, Craig, Roger, Joyce, Theresa

The meeting was called to order at 1:10 pm on April 10, 2017 at the Sunapee Town Office by Roger Landry, chairperson

Minutes of August 22 were read.

Roger addressed Scotts questions:

- 1- What do we actually look for?
 - A. fire hazards, tripping hazards, anything that could potentially cause an accident.
2. Should carbon monoxide and smoke detectors be on our inspection list?
 - A. Roger felt this could be added to the list. All members agreed.
3. Should cleanliness of bathrooms be noted?
 - A. Yes, but should not compare public to employee bathroom, each will have their degree of cleanliness. Make note that the doors should lock.

Roger addressed Scotts suggestion:

1. When doing inspections we should have prior inspections to review.
 - A. Felt this was a good idea.
2. Create a spread sheet and update year to year to see if suggestions for "needs attention" are corrected.
 - A. Also a good idea. Will need someone to implement this if becomes a definite request.
3. Should there be an AED at the transfer station, highway department and upstairs in the town office?
 - A. Danny Ruggles needs to be contacted by department head if AED is needed. Also recommend that the AED be inspected yearly by department head or by someone appointed by department head. Recommends that there be a list of where AED are located.

Minutes of November 7, 2016 were read and accepted.

A motion to accept minutes as read after discussion noted above was made by Scott and 2nd by Josh.

Inspections reported as completed by Roger & Josh:
Pump Station #1, 2, 3, 4 (9-20-2016)
Georges Mills Beach & Bath House (9-20-2016)
Waste Water Treatment Plant (9-20-2016)
Slow Sand Filtration (9-20-2016)

It was suggested that we re-do the check list, remove first 10 years and keep last ten years only and 2016 needs to be updated . Joyce will work on this.

Roger stated that Lynn will give us up dates on last 6 months of workmen comp reports to see if we need to make any recommendations. Currently 2 firemen were injured on the job but it was not due to unsafe work habits/hazards.

Roger will be retiring in June.
We will need a new committee member.

Inspections to be completed:
Craig & Joyce: Harbor including Ben Mere & Toilets
Dewey Ball field
Route 11 Ball field - Veterans Field
Sewer Pump #5, 6, 7 Garnet St.

Next Meeting scheduled for June 12, 2017 1pm at Town Office Meeting Room.

Meeting adjourned at 2:05pm.

Submitted by Joyce C. Martin