

TOWN OF SUNAPEE NH
FINAL ENERGY COMMITTEE MEETING MINUTES

11-9-2022

Location – Town Hall Meeting Room
Attendance – Bette Nowack, and Doug Hanson

Meeting time – 5:24 pm to 6:17 pm

1. The EC was not able to get the live streaming of the meeting to work properly. Several unsuccessful attempts were made, but finally it was decided to proceed with the meeting anyway without the video. KC attempted to join the meeting by Zoom, but this was also unsuccessful.
2. 5:24 pm meeting commenced.
3. Meeting minutes from October 18 meeting were reviewed and approved.
4. Updates on Master Plan progress:
 - a. DH has continued to look in building codes to see if an update to the building code that requires more energy efficient construction may be appropriate to recommend in the Master Plan.
 - b. BN has been busy assisting the Town and the Lake Sunapee Protective Association (LSPA) to prepare letters of interest (LOI) to NHDOT to apply for Congestion Mitigation and Air Quality (CMAQ) grant money for the installation of electric vehicle (EV) chargers. Some of BN's correspondence with various entities in Town have brought up topics for inclusion in the Master Plan, but BN has not yet written any sections. For instance, SAU85 is interested in developing a plan for electric school buses.
5. BN shared information regarding the preparation of the LOIs for the CMAQ grants. Andrea Cass of the Upper Valley Lake Sunapee Regional Planning Commission (UVLSRPC), and Renee Theall, Assessing and Land Use Coordinator for the Town, assisted with preparation of the LOI.
6. The LOI submitted by the Town requested funds for two Level 2 double EV charging stations to be installed, one at the Town Offices and the other at the old Abbott Library/Thrift Shop/Historical Society Building on Route 11. The LOI submitted by LSPA requested funds for one Level 2 double EV charging station to be installed at their building in Sunapee Harbor.
7. If awarded, the grant would cover 80% of the estimated \$12,000 cost of the installations in Town, and 80% of the estimated \$6,000 cost of the installation at LSPA.
8. The LOIs were submitted on November 4 and were non-binding. A full more detailed application and cost estimate will be required to be submitted in January 2023. Also, each organization will need to have an employee take the NHDOT Local Public Agency (LPA) Training in November to get LPA certified in order to receive the funds.
9. Scott Hazelton will be getting the LPA certification for the Town. BN has also registered to take the training for personal educational purposes only.
10. DH spoke to retired Police Chief Cahill and found out that the Sunapee Police own a small electric vehicle that they use in the Harbor. They charge it at the police station, but he thought the police would be interested in having a charger installed at their station and that the Harbor area could use a couple EV chargers.
11. KC emailed the Town Manager requesting that the Town get a Clean Energy New Hampshire (CENH) membership (\$250 for annual membership). The request was approved. This membership will be a big help to the EC because CENH will keep us informed on grant and funding opportunities for energy projects.
12. The ConCom had sent a section of the Master Plan they wrote in October entitled "Renewable Energy Resources". They requested the EC review and comments by November 1. The EC discussed the section at the October 18 meeting and prepared a response to the ConCom. BN sent the email on October 18, which included a copy of the outline the EC prepared for the Master Plan as an attachment and stated:

"The Energy Committee (EC) thanks the Conservation Commission for giving us the opportunity to review the section that you prepared for the Master Plan. We reviewed and discussed your section at our meeting this evening. We want to share with you an outline the EC prepared for the energy-related sections that we are writing for inclusion in the Master Plan. The outline is attached and was reviewed with the Planning Board back in April of this year. We found some overlap between the topics we plan to cover and the topics covered in

TOWN OF SUNAPEE NH
FINAL ENERGY COMMITTEE MEETING MINUTES

your section. We have not provided any detailed comments to your section because we believe that we need to first resolve questions regarding the overall structure of the Master Plan and whether the EC or the Conservation Commission is responsible for covering energy-related topics. Perhaps the Planning Board could help us sort this out?"

13. KC followed up with an email to the ConCom saying "the Energy Cmte will be expanding our outline and then meet to discuss our edits on 9 Nov. We hope to have something that we can then show ConCom and hopefully then Planning."
14. The ConCom draft meeting minutes from the November 2 meeting were briefly reviewed. There was an item listed "Archers/Barrett Lot Wetland Survey: (Needed for March 2023 warrant article) Aug Pending: Clayton Platt proposal." It appears that the ConCom is following up with the decision to survey the wetland area on the lot so that a warrant article can be voted on to remove the WWTP area from the Town Forest, while leaving the wetland portion of the lot in the Town Forest.
15. BN will contact Dave Bailey, the WWTP to find out if they have developed any plans for plant upgrades such as a sludge processing facility.
16. BN sent an email to the Town Manager on October 31 requesting that the EC be put on the agenda for one of the upcoming Select Board meetings. The topic would be to follow up on the Community Power presentations by Standard Power and the Community Power Coalition of NH. No response has been received yet.
17. It was noted that the Town website still had Adam Dolce listed as an EC member, even though he resigned last month. BN will send an email to Barbara Vaughn to request that his name be removed and also request that the Town send out another announcement that the EC is looking for additional members.
18. Meeting adjourned at 6:17 pm.